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# ST. MARY'S COUNTY GOVERNMENT VACANCY ANNOUNCEMENT

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**POSITION:** Seasonal Groundskeeper (Hourly) 40 hrs. per week Apr-Nov  
H-02, \$13.20/hr (LIMITED FRINGE BENEFITS)

**DEPARTMENT:** Recreation & Parks

**OPENING DATE:** 03-07-18                      **CLOSING DATE:** Open Until Filled

## MINIMUM QUALIFICATIONS:

**Education:** High school diploma or G.E.D.

**Note:** Any equivalent combination of acceptable education and experience which has provided the knowledge, skills and abilities cited below may be considered.

## ADDITIONAL REQUIREMENTS:

- ◆ Hours: PRN;
- ◆ Pass extensive background check with favorable results;
- ◆ Successful completion of pre-employment DOT physical examination;
- ◆ Negative drug test result from pre-employment drug screen;
- ◆ Successful candidate must provide proof of eligibility to work in the United States prior to employment.

**JOB SUMMARY:** Performs a variety of manual tasks to maintain County grounds, Parks, structures and public landings; performs other duties as assigned.

## DUTIES:

- ◆ May:
- ◆ cut grass and maintain clean turf;
- ◆ repair and operate irrigation systems;
- ◆ maintain and repair various equipment such as tractor, power auger, blower, etc.;
- ◆ assist in construction of roads and walkways;
- ◆ operate trucks, tractors, power equipment and tools;
- ◆ finish interior and exterior walls by washing, sanding, painting, etc.
- ◆ prepare for special county events;
- ◆ Performs other duties as assigned.

## REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- ◆ Ability to gain working knowledge of St. Mary's County Government policies and procedures;
- ◆ Ability to safely operate a motor vehicle and various heavy equipment;
- ◆ Knowledge of safety regulations and established procedures for operating equipment as well as for ensuring public safety;
- ◆ Basic knowledge of machinery and vehicle maintenance;
- ◆ Basic math and language skills.

**PHYSICAL AND ENVIRONMENTAL CONDITIONS:**

Work requires constant physical effort including some lifting or handling of heavy tools or materials of 60 pounds or more in addition to driving vehicles/trucks/tractors.

Work environment involves high risks with exposure to potentially dangerous situations or unusual environmental stress, which require a range of safety and other precautions, e.g., extreme outdoor weather conditions, citizen questions or complaints.

**COMPENSATION/BENEFITS:**

Hiring Salary: \$13.20 per hour.

FLSA: Non-Exempt

**SELECTION PROCEDURE:** Applications will be screened for those who meet job requirements and have related experience. Selected applicants will be invited for an interview. All candidates will be notified of their selection or non-selection for interview.

**TO APPLY: A 2008 ST. MARY'S COUNTY GOVERNMENT APPLICATION IS REQUIRED.** Applications are available at:

Governmental Center, Potomac Building  
Department of Human Resources, 3<sup>rd</sup> Floor  
23115 Leonard Hall Drive, Leonardtown, MD  
Phone: 301-475-4200 Extension: \*1100 Fax: 301-475-4082  
Jobs Line: 301-475-4200 Extension: \*1109

**You Must Press \* Before Dialing the Extension**

Email: [smchr@stmarysmd.com](mailto:smchr@stmarysmd.com) Website: [www.stmarysmd.com](http://www.stmarysmd.com)

**ACCESSIBILITY NOTICE:** If you need a reasonable accommodation for any part of the employment process due to a physical or mental disability, please contact the ADA Coordinator:

[amber.hebert@stmarysmd.com](mailto:amber.hebert@stmarysmd.com) or (301) 475-4200, Extension: \*1110

**APPLY NOW - <http://www.stmarysmd.com/hro/application/HRApplication.asp>**

**Applications must be received in the Human Resources Department on or before the closing date regardless of the postmark date.**